PLENARY CONSULTATION ON THE SUMMARY FOR POLICYMAKERS

SPECIAL REPORT INTERLINKING CLIMATE CHANGE WITH WATER - ENERGY - FOOD - ECOSYSTEMS NEXUS IN THE MEDITERRANEAN BASIN

**29 APRIL 2024
9H00-17H00 (CEST)
ONLINE**

Instructions for participants

Please use the following connection link:

https://us06web.zoom.us/j/88192886455?pwd=Xg3VztTvchfCJ1PfnfowaFDWGE464b.1

Please note that this password is needed to access the session: MedECC_24

Using ZOOM: please note that ZOOM will be used during this meeting. If you are not familiar with this tool then we highly recommend testing it before the conference. We are available to help and schedule a live test with you from now on, just send us an email at marini@medecc.org and gattacceca@medecc.org

Naming yourself: you shall put your real first and last name as a username on ZOOM. If you represent a country, please indicate the name of the country first and then your name.

Selecting your favourite language: you shall select an audio channel to hear your language of choice. A button named "Interpretation" will be available on the bottom menu of your ZOOM window, just click on it and select your language. Two options will be available: English and French.

Asking a question: A session chair will be leading the discussions. The participants will be able to speak and ask their questions thanks to the ZOOM raising hand button. All participants will be muted by default, so please wait for the session chair to unmute you before starting speaking. Please note that the participants will speak in the order in which their hands were raised. The chat option should be used only if for technical reasons it is impossible for you to ask questions verbally (for example low quality of the connection).

Setting up your devices: you shall plug in your laptop charger and have your headphones with a microphone near you if needed. We highly recommend using them as a speaker, when you ask a question or in a networking room to ensure the audience hears you well.

Setting up your camera: you shall set your camera: the best angle for the camera to capture your face is from the eye level or a little above. If needed, add some books under your computer to reach the appropriate height. You shall get close to the camera but not too close. The camera should frame your face, neck, and shoulders. Also, you shall be at the centre of the frame.

Turning off your camera if you encounter connection issues: You shall turn off your camera if you have problems with your internet connection during the meeting. Your connection will be better if you only have essential programs open.

Selecting a quiet place: you shall make sure that you are in a quiet environment: check your room acoustics, ensure there is no background noise, dogs barking, people walking by, and more.

Avoiding distractions: you shall make your environment very simple and avoid any distracting object that you could be tempted to play with or touch while you are speaking to the audience like keys.

Testing the connection speed: if you share your internet connection with others, you shall ask if they can limit their data consumption. You shall make sure the audience is not looking at a blurry or pixelated image.